



## CENTRAL BOARD OF SECONDARY EDUCATION

# TENDER FOR REPAIRING AND INTERIOR PAINTING WORKS AT CBSE, STAFF QTRS., BRIJ VIHAR, GHAZIABAD.

(Tender reference No.:- F-1016/SQ/2016-17)

### Issued By:

Deputy Secretary (A & L)  
Central Board of Secondary Education  
2, Community Centre, Preet Vihar  
Delhi-110 092.

**NOTICE INVITING E-TENDER**

CBSE invites Item Rate Tender from the contractors registered in CPWD/PWD/Local Bodies or who have executed similar works in Private Sector/Limited Companies, having satisfactorily executed 3 similar works, each of value Rs.76,500/-, two works, each of value Rs.1,14,750/- or one work of value not less than Rs.1,53,000/- or more, may eligible to apply for following work:-

**Name of Work :-** Repairing and Painting Works of (T-III/T-II & T-V) Staff Quarters at Brij Vihar, Ghaziabad.

<b>Estimated Cost</b>	:	<b>Rs.2,25,000/-</b>
<b>Earnest Money</b>	:	<b>Rs.11,250/-</b>
<b>Period of Completion</b>	:	<b>20 days</b>
<b>Cost of Tender Document</b>	:	<b>Rs.500/-</b>

Interested Agencies can download the Tender document and other details from the CBSE website [www.cbse.nic.in](http://www.cbse.nic.in) (for perusal and reference only). Bid shall be submitted online only, on CPPP e-procurement website <https://eprocure.gov.in/eprocure/app>. as per schedule given in CRITICAL DATE SHEET.

**CRITICAL DATE SHEET**

Published Date	16.05.2018 (05.35 P.M.)
Bid Document Download/Sale Start Date	16.05.2018 (05.35 P.M.)
Bid Submission Start Date	16.05.2018 (05.35 P.M.)
Bid submission End Date	06.06.2018 (03.00 P.M.)
Bid Opening Date	07.06.2018 (04.00 P.M.)

Tender documents received offline or in incomplete shape or beyond the stipulated period shall not be entertained under any circumstances. The authority reserves the right to accept or reject any or all tenders without assigning any reason thereof.

**DEPUTY SECRETARY  
(ADMN. & LEGAL)**

## INSTRUCTIONS TO THE BIDDERS

1. Rate are to be quoted in Indian Rupees only both in figures & words.
2. Any cutting/overwriting shall be duly circled & signed by the tenderer failing which Financial bid may be rejected.
3. Please go through the Tender document carefully to understand the documents required to be submitted as part of the bid.
4. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the Tender documents/schedule.
5. **cost of Tender Document:** The intending bidder shall pay Rs.500/- (Rupees Five Hundred only) towards the cost of tender document in the form of Demand Draft/Pay Order/Bankers Cheque drawn in favour of Secretary, CBSE payable at Delhi. The scanned copy of the cost of tender document may be uploaded in the e-tender website along with other mandatory documents.
6. **EMD (Bid Security):** EMD for an amount of Rs.11,250/- (Rupees Eleven Thousand Two Hundred Fifty Only) in the form of FDR/TDR/Bank Guarantee drawn in favour of the Secretary, CBSE payable at Delhi. The scanned copy of the EMD shall be uploaded in the e-tender website along with other mandatory documents.
7. The successful bidders shall submit performance security deposit in the form of Demand draft/FDR of Nationalized/scheduled commercial bank in the favour of "Secretary, CBSE payable at Delhi" for an amount equivalent to 5% (Five Percent) of contract value and should remain valid for a period of 60 days beyond the date of completion of all contractual obligations of the Agency.
8. The original EMD and Cost of Tender Document must reach in the corresponding addressed mentioned below before opening of Bid as per the date and time given in the tender. Mere uploading of EMD document in the portal and non-submission of the original EMD before Bid opening date and time, will lead to disqualification of the Bid.

**The Assistant Engineer (Civil)  
Central Board of Secondary Education  
2, Community Centre, Preet Vihar, Delhi - 110092.**

9. The Board reserves the right to reject any or all the tenders without assigning any reasons.

7. **SUBMISSION OF BID**

**Part 1:** May consist of the proof for meeting eligibility Criteria, receipt of online payment of Tender Fee and EMD.

- i) Scanned copy of Tender fee and EMD.
- ii) Scanned copy of Tender Acceptance Letter.
- iii) Scanned copy of all the requisite documents related to in Eligibility Conditions of the tender.

**Part 2- Financial Proposal**

- a) Schedule of price bid in the form of BOQ\_XXXX .pdf

## BID SUBMISSION FORM

Date:

### LETTER OF BID

To

**The Secretary  
Central Board of Secondary Education,  
2, Community Centre, Preet Vihar,  
Delhi-110092.**

**Ref: Invitation for Bid**

We, the undersigned, declare that:

1. We have examined and understand that no reservations should be corrected by undersigned to the Bidding Documents including Addenda issued in accordance with Instructions to Bidders.
2. We offer to execute in conformity with the Bidding Documents for Painting/Whitewash and misc. Civil Works in CBSE, Staff Quarter, Brij Vihar, Ghaziabad.
3. Our bid shall be valid for a period of 45 days from the date fixed for the bid submission deadline in accordance with the Bidding Documents and it shall remain binding upon us and maybe accepted at any time before the expiration of that period.
4. If our bid is accepted, we commit to submit a performance security in accordance with the Bidding Documents.
5. We also declare that Government of India or any other Government body has not declared us ineligible or black listed us on charges of engaging in corrupt, fraudulent, collusive or coercive practices or any failure/lapses of serious nature.
6. We also accept all the terms and conditions of this bidding document and undertake to abide by them, including the condition that you are not bound to accept highest ranked bid / lowest bid or any other bid that you may receive.

Yours sincerely,

Authorized Signatory

(Authorized person shall attached a copy of Authorization for signing on behalf of Bidding company)

Full Name and Designation

*(To be printed on Bidder's letter head) (To be printed on Bidder's letterhead)*

## TERMS & CONDITIONS

1. The work should be executed as per CPWD specifications and as per directions of Engineer-In-Charge.
2. The time of Completion of work would be 20 days.
3. The Agency should be submit a Performance Guarantee of 5% of tendered value before start of work.
4. If value of work exceeds the tendered value extension of time would be granted proportionately.
5. In case of delay, a penalty of 1% per week would be deducted for the bill subject to a max of 2% of the tender value.
6. Computerized Bill should be submitted by the Contractor for process of payment.
7. All T & P shall be arranged by the Contractor.
8. Hindrance Register shall be maintained by JE/AE at site.
9. Instructions given in Site Order Book would be followed acknowledged by the Contractor immediately.
10. 10% deviation in quantities would be permitted. For Extra items the non-scheduled items would be paid as per market rates and scheduled item would be paid as per rates of DSR-2016 to the agency. The Extra items should be executed with prior approval of Engineer-in-Charge.
11. Potable water shall only be used at site and arranged by the contractor. Nothing extra shall be paid on this account.
12. No escalation in rates would be given.
13. **Rates should be including all taxes.**
14. **Bid validity: The Bid shall be valid for a period of 45 days.**
15. The Contractor shall comply with all the provisions of the Minimum Wages Act – 1948 and other labour laws that may be enforce.
16. No payment shall be made the Contractor for any damage due to any natural cause during the execution of works.
17. All material used shall be as per specification and ISI marked wherever applicable.
18. The Contractor shall be responsible for the Safety of workmen.
19. The Contractor shall produce samples before procurement of the material for approval of the Engineer in-Charge for all materials required for work. The material of the makes out of the above as approved by the Engineer-in-Charge shall be used on the work. The decision of the Engineer in-Charge from the above makes shall be final.
20. In case of any dispute, the Arbitrator shall be appointed by the Chairman and his decision shall be binding.

I/We agree to do the work as per above terms and conditions.

Accepted by me.

(Signature of the Agency)  
With complete address and seal  
Add. \_\_\_\_\_  
\_\_\_\_\_

Tel. No.: \_\_\_\_\_  
Mobile No.: \_\_\_\_\_

**CENTRAL BOARD OF SECONDARY EDUCATION**  
**Shiksha Kendra, 2 Community Centre, Preet Vihar, New Delhi – 110092**

**Name of the Work :- Repairing and Interior Painting works at CBSE, staff Qtrs.,  
Brij Vihar, Ghaziabad.**

**1.0 Credentials of Tender -**

- 1.1 Name of the Agency : \_\_\_\_\_
- 1.2 Office Address : \_\_\_\_\_  
Telephone No : \_\_\_\_\_  
E-mail ID : \_\_\_\_\_
- 1.3 G.S.T Regd. No : \_\_\_\_\_
- 1.4 PAN No. : \_\_\_\_\_

**2.0 Eligibility Criteria: The contractor should have completed**

- 2.1 Three similar works, each of value not less than Rs.76,500/-.
- 2.2 Two similar completed works, each of value not less than Rs.1,14,750/-.
- 2.3 One similar work of value not less than Rs.1,53,000/-.

**The supporting document i.e. Completion Certificates of the similar works may be attached.**

**3.0 Earnest Money Deposit (EMD):-**

- 3.1 EMD's of unsuccessful Tenders shall be refunded after award of work without interest.
- 3.2 The Tenders without EMD of partial EMD shall be summarily rejected.

4.0 Particulars of EMD:-

Amount Rs. : .....

DD/BD No's : .....

Issuing Bank With Date of Issue : .....

**5.0 Supporting documents for SI.No. 1,2,3 & 4 must be attached with the Tender.**

**Declarations:- All terms and conditions as mentioned in the Tenders are acceptable to me/us.**

**(Signature of Authorized Signatory)  
With complete address and seal  
Telephone No : \_\_\_\_\_**

**Mobile No : \_\_\_\_\_**

**Place : \_\_\_\_\_**

**Date : \_\_\_\_\_**

**TENDER ACCEPTANCE LETTER**  
**(To be given on Firm/Agency Letter Head)**

**Date:**

To,

The Assistant Engineer (Civil)  
Central Board of Secondary Education,  
Shiksha Kendra, Preet Vihar,  
Delhi-110092

**Sub: Acceptance of Terms & Conditions of Tender.**

Reference No: F-1016/SQ/2016-17 dated \_\_\_\_\_ .

**Name of Tender / Work: - Repairing and Interior Painting works at CBSE, staff Qtrs., Brij Vihar, Ghaziabad.**

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Work' from the web site(s) namely: <https://eprocure.gov.in/eprocure/app> as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. **1 to 10** (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.

6. I / We certify that all information furnished by our Firm is true & correct and, in the event, that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

**(Signature of the Bidder, with Official Seal)**

**PRICE BID**

**SCHEDULE OF WORK**

Name of Work: **Repairing and Interior Painting works at CBSE, staff Qtrs., Brij Vihar, Ghaziabad.**

S. No.	Description of Items	Qty	Unit	Rate (in Rs. i/c taxes)	Amount (in Rs. i/c taxes)
1	Repairs to plaster of thickness 12 mm to 20 mm in patches of area 2.5 sq. meters and under, including cutting the patch in proper shape, raking out joints and preparing and plastering the surface of the walls complete, including disposal of rubbish to the dumping ground, all complete as per directions of Engineer-In-Charge.	230	Sq. mtr.		
2	Removing white or colour wash by scrapping and sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete.	1580	Sq. mtr.		
3	Providing and applying white cement based putty of average...etc.	225	Sq. mtr.		
4	Distempering with Oil bound washable distemper of approved brand and manufacture to give an even shade.	1580	Sq. mtr.		
5	Wall painting with plastic emulsion paint of approved brand and manufacture to give an even shade.	226	Sq. mtr.		
6	Painting with synthetic enamel paint of approved brand and manufacture of required colour to give an even shade.	1280	Sq. mtr.		
7	Finishing walls with water proofing cement paint of required shade: New work (Two or more coats applied @3.84 kg/10 sqm)	125	Sq.mtr.		
				<b>TOTAL</b>	

(Signature of the agency)  
With complete address & seal  
Address: \_\_\_\_\_

Tel No. \_\_\_\_\_

Mobile No. \_\_\_\_\_